



Alena Nazdrova

Experienced Healthcare Project Manager | Delivering Excellence in Project Execution, Stakeholder Engagement, and Compliance Adherence

Dynamic Healthcare Project Manager with a proven track record of successfully leading and executing complex healthcare projects within budget and timeline constraints. Skilled in stakeholder management, risk mitigation, and quality assurance. Proficient in utilizing healthcare industry standards and regulatory requirements to drive project success. Excellent communicator and team leader adept at fostering collaboration and achieving organizational goals. Seeking a challenging role as a Healthcare Project Manager where I can leverage my expertise in project management methodologies, healthcare industry knowledge, and leadership skills to drive impactful projects, and contribute to organizational growth.

EDUCATION

Master of Healthcare Administration (MHA) Johns Hopkins University, USA 2015

Project Management Professional (PMP) Certification Project Management Institute (PMI) 2013

Bachelor of Science in Nursing (BSN) University of California, Los Angeles (UCLA), USA 2012

SKILLS

- Project Management
- Healthcare Industry Knowledge
- Stakeholder Management
- Risk Mitigation
- Quality Assurance
- Communication
- Leadership
- Team Building
- Budget Management
- Regulatory Compliance
- Process Improvement
- Electronic Health Records (EHR)
- Healthcare Facility Construction
- Training and Development
- Joint Commission Accreditation
- Change Management

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Email: example@owcareers.com

Nationality: xyz

Visa & Medical: xyz

Detailed professional experience is as follows:

Project Manager - Healthcare OWCareers

Jan 2014 – To Date

Established in 2014, catering to the healthcare needs of the Middle East, Europe, and the Americas, our company stands as a pioneering force in the healthcare industry. We provide innovative solutions and support to individuals seeking better health outcomes, leveraging cutting-edge technology and personalized services tailored to meet the needs of senior professionals. As a Project Manager within our organization, I've spearheaded numerous accomplishments, including:

- Successfully managed the implementation of a new healthcare management software, reducing administrative workload by 30%.
- Led a team in redesigning patient flow processes, resulting in a 25% increase in patient satisfaction scores.
- Implemented Lean Six Sigma methodologies, resulting in a 15% decrease in operational costs.
- Collaborated with cross-functional teams to develop and implement strategic initiatives to improve healthcare delivery.
- Oversaw the renovation of healthcare facilities, ensuring compliance with safety and regulatory standards.

Assistant Project Manager OWCareers

Jan 2010 – To Date

My key responsibilities under various positions included:

- Assisted in the development and execution of project plans for healthcare facility expansion projects.
- Conducted market research and analysis to identify growth opportunities in the healthcare sector.
- Coordinated with vendors and contractors to ensure timely delivery of project milestones.
- Assisted in the management of project budgets and resource allocation.
- Prepared reports and presentations for senior management on project progress and outcomes.
- Collaborated with cross-functional teams to develop and implement strategic initiatives to improve healthcare delivery.
- Oversaw the renovation of healthcare facilities, ensuring compliance with safety and regulatory standards.

References

Available upon request